



Revision number: 5

Purchasing Agent: Roselle Miller

Item: Temporary Employment Services

Vendor: 76993C A Select Personnel Services
Formerly (Peak Staffing)
781 East Fort Union Blvd
Midvale UT 84047

Internet Homepage:

Telephone: (801) 352-1815

Fax number: (801) 352-0912

Contact: Rachel Robinson or Michele Cuppan

Email address: rwr@selectpersonnel.com

Brand/trade name: N/A

Price: See attached

Terms: Net 30

Effective dates: 07/06/99 through 07/03/2003

Days required for delivery: See attached

Price guarantee period: 1 Year

Minimum order: N/A

Min shipment without charges: N/A

PLEASE NOTE EXTENSION OF CONTRACT THROUGH JULY 3, 2003.

This is a multiple award contract. Please see MA1088 and MA1090 for the lowest markup in each category of employee.

Remit to address: 76993C B
Select Personnel Corporate
1528 Chapala Street
Santa Barbara CA 93101

This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor (creating a PG in Finet) and make payments for the same on a PV referencing the original PG. Agencies will return to the vendor any invoice which reflects incorrect pricing.



GENERAL OFFICE SUPPORT - 29% markup

1. No requirement for computer or keyboard skills:
Tasks such as answering phones; processing the flow and logging of paper work; filing; distributing mail, office supplies, and documents; basic research such as locating available information from files; telephone calls, and other basic resources; making appointments; operating office equipment, i.e., copying machines, fax machines; and helping the public over counters.
2. Computer and keyboard skills required:
Tasks such as data entry and retrieval; utilization of data base or spread sheets; word processing, etc.
3. Advanced office skills:
Tasks in addition to those listed above include minute taking and transcribing and composition of letters.

FISCAL - 29% markup

1. General Fiscal:
Tasks such as general bookkeeping; posting of data; verifying numbers; processing vouchers; and other related technician level tasks.
2. Advanced fiscal skills:
In addition to the skills listed above, generates and reconciles accounting reports, performs accounting functions utilizing spread sheets and reviews fiscal transactions.

LIGHT INDUSTRIAL - 32% markup

Tasks such as light general labor for buildings and grounds; operation of delivery van; house keeping and related; snow removal and lawn care, warehousing and general labor.

SKILLED TRADES - 45% markup

General trade and craft such as painting, plumbing, electrical, mechanical, etc.; operation of industrial equipment, including heavy equipment, which may require specialized licenses and/or bonding.

TECHNICAL AND PROFESSIONAL POSITIONS - 45% markup

Technical & professional positions include: information technology, computer programming, drafters, technical writers, engineers, controllers, CPAs, etc.



Additional Services (if required):

A. Drivers License Check:

\$5 per driver

B. Background Criminal Investigation (BCI):

1. Utah criminal Checks: \$10 per employee
2. Out of State Criminal Checks: Up to \$50 per employee. The cost will be based upon how many states the employee has lived in and will be billed at \$10 per state.

C. Credit Check:

\$10 per credit-check

D. Drug Screening:

\$20 per drug-screen

FINET COMMODITY CODE(S):

96403000000- ACCOUNTING, AUDITING, BOOKKEEPING PERSONNEL

96435000000- ELECTRICIANS

96450000000- GROUNDSKEEPERS

96455000000- INDUSTRIAL WORKERS

96459000000- LABORERS (COMMON LABOR)

96471000000- PLUMBERS

96478000000- SECRETARIAL AND CLERICAL PERSONNEL (INCLUDING COURT
REPORTERS AND WORD PROCESSING OPERATORS)

REPORTS:

The contractor will submit quarterly reports to the State purchasing agent showing quantities and dollar volume of purchases by each State agency and political subdivision. These reports will be due 10 days after the calendar quarter.